

MINUTES  
STATE POLICE COMMISSION

April 9, 2015

The State Police Commission convened its monthly meeting at 9:05 A.M. on Thursday, April 9, 2015, in Suite 208, Office of Management and Finance/OMV Building, 7979 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman, Franklin M. Kyle, III, and Vice-Chairman, W. Lloyd Grafton and Members Freddie Pitcher, Bill Goldring, Thomas "T. J." Doss, Donald Breaux, and Joe Cage and attorneys Lenore Feeney and William Norfolk.

On motion duly made and seconded by unanimous vote of the Members present, the Commission voted to approve the Minutes from the March 12, 2015, meeting.

There were no employees present to address the Commission.

On motion duly made and seconded by unanimous vote of the Members present, the Commission voted to approve the Rescission of the Board of Directors Resolution Setting Salary, dated February 12, 2015.

Under commission business, Franklin Kyle, Chairman discussed the need for restructure of job specifications created for a new unclassified position; the Test Analyst position, and the revision of the director and program manager job specifications to streamline the additional duties that were once assigned to the deputy director. Due to an increase of duties and responsibilities since eliminating the Deputy Director position, the task assignment of the new employee structure is better than before, but responsibilities have shifted and there needs to be adjustments to compensation to reflect the new personnel responsibilities. Cathy Derbonne, Director states the new Test Analyst position will require a baccalaureate degree and the function of work will be responsible for the planning, coordinating, facilitating and administering all entrance exams for applicants interested in becoming a State Police Trooper. The State Police Commission received 174 applications for the Test Analyst position.

Cathy Derbonne, Director announced the Louisiana State Police Training Academy graduation ceremony for the 93rd Louisiana State Police Cadet Class will be

held on Friday, April 10, 2015, at 10:00 a.m. at Independence Park Theatre at the Cultural Center, 7800 Independence Blvd , Baton Rouge, La.

An overview detailing all expenditures for the previous month of the State Police Commission Budget FY 14-15 was noted.

The upcoming promotional exam is scheduled for May 12, 2015, and the make up exam on May 18, 2015.

The Louisiana State Trooper Association (LSTA) Convention will be held August 6 - 8, 2015, hosted by Troop A, and will be in Baton Rouge, La at the Crowne Plaza and those interested in attending need to notify the Commission and register.

Reminder notice given to members required to file a Tier 2 Personal Financial Disclosure Statement due by May 15, 2015. The statute provides no exceptions to this filing date. There were some discussion regarding Section 47: Prohibitions Against Political Activities. No member of the commission and no state police officer in the classified service shall participate or engage in political activity; be a candidate for nomination or election to public office except to seek election as the classified state police officer serving on the State Police Commission; or be a member of any national, state, or local committee of a political party or faction; make or solicit contributions for any political party, faction, or candidate; or take active part in the management of the affairs of a political party, faction, candidate, or any political campaign, except to exercise his right as a citizen to express his opinion privately, to serve as a commissioner or official watcher at the pools, and to cast his vote as he desires. No person shall solicit contributions for political purposes from any classified state police officer or use or attempt to use his position to punish or coerce the political action of a classified state police officer. The support or opposition of a candidate seeking election as the classified state police officer member of the State Police Commission, issues involving bonded indebtedness, tax referenda, or constitutional amendments shall not be prohibited.

The Appeal hearing of Damien Dyson (Department of Public Safety and Corrections, Office of State Police), Docket No. 15-217-T, is scheduled for June 11, 2015.

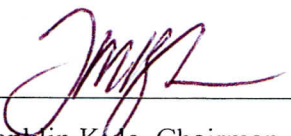
Cathy Derbonne, Director states that the Occupational Safety and Health Act (OSHA) requires employers to maintain reasonably safe and healthy workplaces, which extends to some incidents of workplace violence. The director has created a workplace violence policy which emphasize State Police Commission committed to preventing workplace violence and to maintaining a safe work environment. State Police Commission has adopted the following guidelines to deal with intimidation, harassment or other threats of or actual violence that may occur onsite or offsite during work-related activities. State Police Commission has zero tolerance for violent acts or threats of violence against our employees, applicants, board members, troopers, contractors or vendors.

A request by the Department Public Safety; Louisiana State Police for the unclassified position; a State Police WAE Evidence Specialist position at the pay range of \$27.00 was approved by the director. The Director, upon submission by an employing agency of written justification deemed adequate by him, may add to the unclassified service positions involving duty assignments which are seasonal, temporary, intermittent or part-time.

The next board meeting will be held June 11, 2015, at 9:00 a.m.

At the Conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 9:45 A.M.

Respectfully submitted:

  
Franklin Kyle, Chairman

  
Cathy Derbonne, Executive Director